**Kids Ministry Digital Group Director**

***Summary***

Kids Ministry Digital Group Directors lead in the implementation of biblically-focused online groups for Kids Ministry. Digital Group Directors serve as an administrative liaison to church staff and implement an online, kid-friendly environment for Kids Ministry. Digital Group Directors provide oversight of the digital delivery of Bible study materials and group care for kids and families.

* Reports to Kids Ministry Director
* Oversees Kids Ministry Digital Group Leaders
* Weekly time investment: 5-10 hours

***Ministry Responsibilities***

* Provides strategic leadership of Kids Ministry Digital Group implementation consistent with church’s mission
* Oversees digital delivery of Bible study materials for Kids Ministry Digital Groups
* Ensures ongoing care for kids and families is facilitated through Kids Ministry Digital Group Leaders
* Recruits and trains Kids Ministry Digital Group Leaders

***Core Competencies***

* Discipleship: Knows basic doctrines, practices spiritual disciplines, and exhibits the fruit of the Spirit
* Vision: Articulates and implements vision for ministry area
* Strategy: Leads others to unite around and execute ministry strategy
* Collaboration: Works through others
* People Development: Develops others
* Stewardship: Faithfully stewards giftedness of others

**Kids Ministry Digital Group Leader**

***Summary***

Kids Ministry Digital Group Leaders facilitate biblical learning in an online, kid-friendly environment. Digital Group Leadersprovide age-appropriate biblical teaching, facilitation, and care for kids and families in their group.

* Reports to Kids Ministry Digital Group Director
* Oversees Kids Ministry Digital Group Volunteers
* Weekly commitment: 2-5 hours

***Ministry Responsibilities***

* Prepares an age-appropriate Bible lesson based on Bible study materials
* Sends parents or guardians digital access to Bible study activities prior to meeting time
* Enters online meeting platform 10 minutes prior to group meeting time
* Greets and welcomes kids as they enter the online meeting platform
* Teaches an age-appropriate Bible lesson based on Bible study materials
* Guides kids to complete activities that support the Bible lesson
* Prays with and for kids
* Oversees Kids Ministry Digital Group Volunteers
* Mentors two Kids Ministry Digital Group Volunteers with the goal of developing new Kids Ministry Digital Group Leaders

***Core Competencies***

* Discipleship: Knows basic doctrines, practices spiritual disciplines, and exhibits the fruit of the Spirit
* Vision: Articulates and implements vision for ministry area
* Strategy: Leads others to unite around and execute ministry strategy
* Collaboration: Works through others
* People Development: Develops others
* Stewardship: Faithfully stewards giftedness of others

**Kids Ministry Digital Group Host Volunteer**

***Summary***

Kids Ministry Digital Group Host Volunteers provide a welcoming environment to kids who participate in the online group. Host Volunteers send the weekly meeting invitation to parents or guardians in advance, establish digital meeting guidelines for the group, and control online meeting platform permissions to provide a safe and orderly environment for the group.

* Reports to Kids Ministry Digital Group Leader
* Weekly time investment: 1-3 hours

***Ministry Responsibilities***

* Sends the meeting time and invitation link to the parents or guardians weekly
* Launches online meeting platform 15 minutes prior to group meeting time
* Greets and welcomes kids as they enter the online meeting platform
* Establishes digital meeting guidelines and courtesies for the group
* Controls the permissions of the online meeting platform to ensure group time remains secure from unwanted guests
* Recruits other Host Volunteers to assist with hosting

***Core Competencies***

* Discipleship: Knows the gospel and takes responsibility for personal development
* Vision: Supports vision of ministry area
* Strategy: Serves effectively in ministry role
* Collaboration: Works with others
* People Development: Displays willingness to be developed
* Stewardship: Faithfully stewards their personal giftedness

**Kids Ministry Digital**

**Group Support Volunteer\***

***Summary***

Kids Ministry Digital Group Support Volunteers train and support Digital Group Leaders and Host Volunteers on the online meeting platform the church uses for online communities. \*Please note this role may support multiple ministries of the church.

* Reports to Kids Ministry Digital Group Director or Digital Group Director
* Weekly time investment: 3-5 hours

***Ministry Responsibilities***

* Trains new Kids Ministry Digital Group Leaders and Host Volunteers on how to use the online meeting platform
* Provides information and additional training to Kids Ministry Digital Group Leaders and Host Volunteers when online meeting platform updates occur
* Troubleshoots technical problems with online meeting platform

***Core Competencies***

* Discipleship: Knows the gospel and takes responsibility for personal development
* Vision: Supports vision of ministry area
* Strategy: Serves effectively in ministry role
* Collaboration: Works with others
* People Development: Displays willingness to be developed
* Stewardship: Faithfully stewards their personal giftedness

**Kids Ministry Stationary Camera Operator\***

***Summary***

The Kids Ministry Stationary Camera Operator runs a camera near the front of house or stage while livestreaming or recording a Kids Ministry service. \*Please note this role may support multiple ministries of the church.

* Reports to Kids Ministry Director or Worship Pastor
* Weekly commitment: 3-5 hours

***Ministry Responsibilities***

* Captures both wide and close-up footage of worship and teaching during the livestream or recording of Kids Ministry service
* Controls and monitors shot composition, focus, and movement of the camera
* Participates in rehearsals and sound checks during scheduled rotation
* Recruits Camera Operators to serve in Worship or Kids Ministry

***Core Competencies***

* Discipleship: Knows the gospel and takes responsibility for personal development
* Vision: Supports vision of ministry area
* Strategy: Serves effectively in ministry role
* Collaboration: Works with others
* People Development: Displays willingness to be developed
* Stewardship: Faithfully stewards their personal giftedness

**Kids Ministry Mobile Camera Operator\***

***Summary***

Kids Ministry Mobile Camera Operators use a handheld camera while livestreaming or recording a Kids Ministry service. Mobile Camera Operators are typically positioned onstage but are mobile in order to capture close-up shots of the worship team, instruments, or other worship elements. \*Please note this role may support multiple ministries of the church.

* Reports to Kids Ministry Director or Worship Pastor
* Weekly commitment: 3-5 hours

***Ministry Responsibilities***

* Captures video footage that enhances the worship experience through close-up shots of worship team, instruments, or other worship elements
* Controls and monitors shot composition, focus, and movement of the camera
* Participates in rehearsals and sound checks during scheduled rotation
* Recruits Camera Operators to serve in Worship or Kids Ministry

***Core Competencies***

* Discipleship: Knows the gospel and takes responsibility for personal development
* Vision: Supports vision of ministry area
* Strategy: Serves effectively in ministry role
* Collaboration: Works with others
* People Development: Displays willingness to be developed
* Stewardship: Faithfully stewards their personal giftedness

**Kids Ministry Porch Drop-Off Coordinator\*\***

***Summary***

Kids Ministry Porch Drop-Off Coordinators print, organize, and facilitate delivery of activity packets that include resources for kids and families that support Bible study materials. \*Please note that the responsibilities of this role may be combined with those of a Kids Ministry Director or Kids Ministry Digital Group Director and not always require a separate role.

* Reports to Kids Ministry Director or Kids Ministry Digital Group Director
* Oversees Kids Ministry Porch Drop-Off Volunteers
* Weekly commitment: 3-5 hours

***Ministry Responsibilities***

* Print activities
* Assemble packet per child
* Organize packets by family
* Group together addresses in proximity and develop delivery zones for volunteers
* Oversee packet pick up for volunteers
* Oversees Kids Ministry Porch Drop-Off Volunteers
* Mentors two Kids Ministry Digital Group Volunteers with the goal of developing new Kids Ministry Digital Group Leaders

***Core Competencies***

* Discipleship: Knows basic doctrines, practices spiritual disciplines, and exhibits the fruit of the Spirit
* Vision: Articulates and implements vision for ministry area
* Strategy: Leads others to unite around and execute ministry strategy
* Collaboration: Works through others
* People Development: Develops others
* Stewardship: Faithfully stewards giftedness of others

**Kids Ministry Porch Drop-Off Volunteer**

***Summary***

Kids Ministry Porch Drop-Off Volunteers assist with activity packet assembly and deliver to homes of kids and families.

* Reports to Kids Ministry Porch Drop-Off Coordinator
* Weekly commitment: 1-3 hours

***Ministry Responsibilities***

* Picks up packets at church
* Delivers packets to porches of families
* Sends text to families upon delivery
* Recruits Kids Ministry Porch Drop-Off Volunteers

***Core Competencies***

* Discipleship: Knows the gospel and takes responsibility for personal development
* Vision: Supports vision of ministry area
* Strategy: Serves effectively in ministry role
* Collaboration: Works with others
* People Development: Displays willingness to be developed
* Stewardship: Faithfully stewards their personal giftedness